

KITTY LOUNGE DAY CARE
Financial Agreement

This contract is between Kitty Lounge Day Care (Michelle Cunningham, provider/owner) and:

Mother /Guardian's Name _____

Address _____ Home Phone: _____

Cell Phone: _____ Work Phone: _____

Email Address: _____

Emergency Contact _____ Tel # _____ Relation _____

Father /Guardian's Name _____

Address _____ Home Phone: _____

Cell Phone: _____ Work Phone: _____

Email Address: _____

Emergency Contact _____ Tel # _____ Relation _____

To provide child care for:

Child's Name _____ D.O.B. _____ Age _____

Beginning on:

Date childcare services will begin

Initial _____ Date _____

Registration Fee/SecurityDeposit

Parent/Guardian agrees to pay a non-refundable registration fee of **\$75.00**.

Parent/Guardian agrees to pay 1 week in advance. The total amount payable in advance of child care is as follows:

Registration fee \$_____.

Security deposit \$_____.

Weekly Rate \$_____.

Total Amount \$_____ **Total Amount Due Date** _____

Full-Time Weekly Rates

Full-time childcare is defined to be 4 or more days (26-50 hours) per week up to 10 hours per day total. Weekly rate is due and payable by 6:00 pm on each Monday for the following week of care regardless of the child's attendance.

The weekly full-time rate for the above listed child will be \$_____ per week for _____ hours. Childcare start date will begin on _____. Childcare fees will not be refunded adjusted for late arrival, early pick-ups, bad weather, child sick or missed days.

Part-Time Weekly Rates

Part-time childcare is defined to be 3 or less days (1-25 hours) per week up to 5 hours per day total. Weekly rate is due and payable by 6:00 pm on each Monday for the following week of care regardless of the child's attendance.

The weekly part-time rate for the above listed child will be \$_____ per week for _____ hours.

Childcare start date will begin on _____. Childcare fees will not be refunded adjusted for late arrival, early pick-ups, bad weather, child sick or missed days.

After School Care Weekly Rates

After School Care (AC) childcare is defined to be from 1 to 20 hours per week up to 4 hours per day total. Weekly rate is due and payable by 6:00 pm on each Monday for the following week of care regardless of the child's attendance.

The weekly AC rate for the above listed child will be \$_____ per week for _____ hours. Childcare start date will begin on _____. Childcare fees will not be refunded adjusted for late arrival, early pick-ups, bad weather, child sick or missed days.

Initial _____ Date _____

Contracted Hours

The provider shall provide child care services and the Parent/Guardian shall pay for such services as follows:

Monday: _____ to _____

Tuesday: _____ to _____

Wednesday: _____ to _____

Thursday: _____ to _____

Friday: _____ to _____

The weekly tuition rate is based on the contracted hours listed above. Children will not be allowed to arrive after 10:00 am without a letter from a physician's office for a medical/dental appointment. Rates will not be adjusted for late arrivals and child must be picked up on time as noted above.

Any change to these hours may result in a change in the tuition rate. You are required to notify the provider in writing at least two weeks in advance of any changes in the contracted hours. An approval and updated agreement will be required for all changes to the contracted hours.

Late Fees

Parent/Guardian agrees to pay a late fee of \$15.00 for the first fifteen minutes and \$1.00 each additional minute that their child(ren) remains in care after the hours listed under contracted hours.

If the weekly rate is not paid by 6:00pm each Monday, Parent/Guardian agrees to pay a late fee in the amount of a flat rate of **\$40.00 per day (including weekends)** until the account is current. Childcare services will be suspended immediately until the account is brought current.

Overtime fees will be based on the hours listed above, not my business hours. All late fees are due and payable immediately.

By signing this contract, you agree to and have read the policies and expectations as outlined in the Kitty Lounge Childcare Parent Handbook. You also agree to the terms set forth above in this Financial Agreement with respect to the start date for childcare services, the fees, weekly rate and the contracted hours for Kitty Lounge Childcare services.

Signature of Mother or guardian Date _____

Signature of Father or guardian Date _____

Signature of Provider Date _____

Initial _____ Date _____